

# Reporting Concerns Policy



## To report a new concern

To report an urgent concern of abuse or neglect please contact:

Multi-Agency Safeguarding Hub (MASH) on 0845 0507666.

Or you can access their online referral form at - <https://www.oxfordshire.gov.uk/business/information-providers/multi-agency-safeguarding-hub>

## To talk about an on-going concern

If you want to speak to someone about an already open case, contact the relevant Children's Social Care Team;

- South Assessment Team. Tel: 01865 897983
- Oxford City Assessment Team. Tel: 01865 32304
- North Assessment Team. Tel: 01865 816670
- Emergency Out of Hours. Tel: 0800 833408 (After 5pm Mon-Thurs and 4pm Friday)
- John Radcliffe Hospital Assessment Team – 01865 221236 (for antenatal safeguarding concerns and issues concerning children in the hospital)

## If you are unsure whether to make a referral

You can contact your Locality Senior Social Worker. You will either be referred directly to a Social Worker, or will be called back by one when they are available, and you can then discuss the situation with them and they will advise you on what to do next. If a referral needs to be made, they will advise you of this.

- South Assessment Team. Tel: 01865 897983
- Oxford City Assessment Team. Tel: 01865 32304
- North Assessment Team. Tel: 01865 816670

## To report concerns about child sexual exploitation

If a child or young person has made a disclosure regarding sexual exploitation or if you think a child may be at risk of being sexually exploited, please contact the Kingfisher Team on 01865 335276. Out of hours calls to this number will be diverted to the Thames Valley Police Referral Centre.

## To report concerns about child radicalisation

If you are concerned about a child or young person being radicalised; please follow the guidance in this document below:

[Oxfordshire Prevent Referral and Contacts Oct 2015](#)

This could be in regards to a far right movement such as the English Defense League (EDL), animal rights activist such as the Animal Liberation Front (ALF) or under in regards to religious extremism such as the Islamic State (IS)

## To report concerns about a professional or person in a position of trust

Please contact the Local Authority Designated Officer (LADO) to report an allegation, on 01865 810603 or email [LADO.safeguardingchildren@oxfordshire.gov.uk](mailto:LADO.safeguardingchildren@oxfordshire.gov.uk)

## To notify the local authority of a private fostering arrangement

Please contact the Private Fostering Social Worker on 01865 323188.

A private fostering arrangement is one that is made without the involvement of the local authority for the care of a child under the age of 16 (under 18 if disabled) by someone other than a parent or close relative for 28 days or more, in the carer's own home.

For more information on this see the [Parents and Carers](#) Page

## To find out more about what to do

Please look on the OSCB multi-agency procedures for further information including and around topics such as private fostering, child sexual exploitation, female genital mutilation, disabled children, forced marriage, children missing education, preventing extremism

Alternatively, you are welcome to come and discuss any concerns you might have in confidence with myself or the manager. We will have to make a record of the concern raised for our records but it will be kept and filed in complete confidence.

This policy was adopted by Kingfisher Kindergarten Ltd

Date to be reviewed	Annually
Signed on behalf of the provider	La-Ryne van der Westhuizen
Role of signatory	Owner